

# board of architects singapore

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Our Ref.: BOA 116.2 (Circular)

10 July 2007

To all Supervising Directors

Dear Sir/Madam,

**A. PRACTISING CERTIFICATE FOR ALL REGISTERED ARCHITECTS  
IN YOUR EMPLOYMENT**

**B. CORRECT TERM FOR ADDRESSING ARCHITECTURAL GRADUATES**

1. Please refer to the Board's circular regarding 'Practising Certificate for all Registered Architects in your employment' to all supervising director dated 14 August 2006
2. We would like to remind and highlight to all Supervising Directors that section 10(6) states that any person who contravenes subsection (1), (2), (3) or (5) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$5,000 and, in the case of a second or subsequent conviction, to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 6 months or to both.

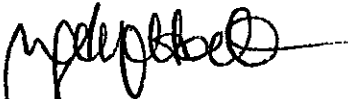
Section 12 (2) states that any person who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$2,000 and, for a second or subsequent conviction, to a fine not exceeding \$5,000.

3. We would therefore appreciate it if all Supervising Director of firms, licensed corporations, licensed partnerships, limited liability partnerships abide by the above provisions in the Act and apply for practising certificates for staff under their employment.

4. Please also be reminded that Section 10 (3) (a) of the Architects Act specified that no person shall use verbally or otherwise the word "architect" or any of its derivatives in connection with his business designation, or any other words, name or designation that will lead to the belief that the person is an architect unless the person is a registered architect.
5. The Board has deliberated on the possible designation for architectural graduates who are not registered with BOA and has approved the following designations:
  - a. Architectural Assistant
  - b. Architectural Associate
  - c. Architectural Graduate
  - d. Architectural Coordinator

We would therefore appreciate it, if all Supervising Director of firms, licensed corporations, licensed partnerships, limited liability partnerships abide by the above provisions in the Act and to address their architectural graduates appropriately.

Yours faithfully,



NG LYE HOCK, LARRY  
REGISTRAR